

## Chemistry Binder Organization

	3 pts	2 pts	1 pt	0 pts	Comments
<b>Handouts</b>	Binder has a section for the handouts and any handouts are neatly placed inside the section. Handouts are dated.	Binder has a section for the handouts and handouts are placed inside the section.	Binder has a section for the handouts, but the section is messy and disorganized.	Binder has no section for the handouts.	
<b>Bellwork</b>	Binder contains all bellwork the proper section. All entries are ordered, dated and titled.	Binder contains most bellwork in the proper section. Most entries are ordered.	Binder contains some bellwork in the proper section.	Binder does not include bellwork.	
<b>Labs</b>	Binder contains all returned labs in the proper section. All are revised.	Binder contains returned labs in the proper section. Most are revised.	Binder contains some returned labs in the proper section.	Binder does not include labs.	
<b>Homework</b>	Binder contains ALL homework assignments with neatly written assignment headings. All graded work is placed in dated order with unit title.	Binder contains MOST homework assignments, completed and in the proper section.	Binder contains SOME homework assignments, completed and in the proper section.	Binder does not meet specified standards; missing assignments, incomplete work, and/or placed in wrong section of the binder.	
<b>Notes</b>	Binder contains a neatly written class notes and any presentation notes in sequential order with dates.	Binder contains MOST notes and are placed in the proper section.	Binder contains SOME notes and/or notes are not placed in the proper section.	Binder does not meet specified standards; missing notes or class note index and/or they are not in the proper section of the binder.	

Score		
Notebook Check	Notebook in Class and on time	<b>Total Score</b>
/15	/5	<b>/20</b>

